Minutes from March 18 meeting approved.

Presentation:
- Jill showed some photos of the “new” green message boards located around campus. Any sustainability information can be shared in these boards. Mel and Michael will give Jill posters for their events happening next week.

Discussion:
- Bruce brought the Smart Building Policy up for discussion, including some comments made by Martie Levy. Bruce T clarified that Martie suggested there be appropriate representatives in the earlier Detailed Project Program (a Budget and Planning committee) phase, but she also suggested the sustainability representative(s) to the Building Committee be consultants, as opposed to voting members. Mel asked if Igor Mezic’s group had a chance to look at the policy. Written in the vetting section it states that Igor has reviewed it and no red flags had been raised, but Bruce T will confirm directly with Igor. Bruce T said he would make a few updates, then the policy will be up for a vote at the next meeting.

- Ron asked for the UCOP reporting procedure to be added to the agenda, but Jill covered it in his absence. Jill put up the reporting matrix for all required annual UCOP sustainability-related reports. The question was: Does the committee want to know what was reported to UCOP each year, and if so, how? They decided that it does want to hear what is reported to UCOP and a written summary will be presented to the committee. If anyone has any questions or concerns, the responsible party (as listed on the reporting matrix) will be asked to attend a meeting to clarify.

Bruce T noted on the matrix that item #2 regarding green building and sustainable transportation addressed the topic to be covered in our next meeting: the response from Robert Defendini (Director of Parking and Transportation, UCSB) to the committee’s questions about the revenue sources in Parking and Transportation. In his response he did not answer the question about cost analysis of creating more parking structures. The part of the UCOP policy requires this analysis. Bruce T will 1) ask Robert to address this question and 2) refer him to the policy. Jill will find the exact page in the UCOP policy for Robert’s reference.

- Mo took everyone’s suggestions for the updated sustainability budget. In addition, she created a budget justification documents. Jill will send the electronic version of it to everyone on the committee for comments, etc. Steffen asked if we could wait to vote on the budget until we have the cover letter completed. Bruce agreed there was no hurry to vote on the budget until the cover letter was complete.

- After covering all agenda items, the floor was opened up for announcements and any
discussion items. Jill and Michael announced that The Green Initiative Fund (TGIF) is up for reaffirmation and the Renewable Energy lock-in fee will be up for vote at the end of the month. Prof Kohn asked if the committee has a mission statement. Bruce stated that one was developed by the Chancellor’s office when the committee was formed. Jill will send this out to everyone as a refresher. Prof Kohn continued that he has a problem with the word “sustainability” because it has a static ring. He believes we should use another word – he has some ideas, but wants to open it up for more discussion at a future meeting. Bruce K asked how we can bring research/education together with sustainability, turning our buildings into living laboratories. Bruce T added that there is a Senate Working Group on sustainability, which created the faculty Sustainability Champion position (currently David Cleveland, ES), and is working on a PhD emphasis in sustainability and education outreach on social justice. Perhaps the committee can brainstorm what else the working group could be focusing on. Jill stated that Profs Igor Mezic and Phil Lubin have expressed interest in using our buildings/campus for educational purposes. Michael asked if an official rep from the Senate WG should be a committee member. Bruce K added that it would be nice if we highlighted all that is going on the sustainability web site, perhaps recruit a student to do it. Steffen asked if we needed someone with technical expertise or someone to write text. Bruce T and Jill said primarily technical expertise. Michael announced that some students who went to Copenhagen in December and Prof Bob Wilkinson organized a climate conference all day April 9 and all are invited. Bruce K also invited everyone to the Bren School’s Master’s students Final Group Project Presentations in Bren Hall, April 8 from 1:00-6:00 pm.

- Bruce T asked that it be officially noted that the two projects submitted to the Bren School by the campus were NOT selected.

- Meeting adjourned at 2:24 p.m.

**Actions/Tasks:**

- Send out electronic version of draft budget justification (Jill).
- Respond with any changes to budget justification (all).
- Send out original mission statement (Jill).
- Update Smart Building Policy (Bruce).
- Write follow-up letter to Robert Defendini (Bruce and Jill).

**Next Meeting:**

- Friday, April 16 @ 1:30 in Cheadle 5123
- Vote on Smart Building Policy
- Discuss budget justification
- Suggestions?