**Sustainability Procurement Coordinator**  
Internship (voluntary or academic credit-based)  
Hours: 5-15hrs/wk (Dependent on interest/needs of applicant)

The Sustainability Procurement team is seeking several interns to assist in reaching the goals as detailed in the campus Sustainability Plan. Specific projects include:

- **Decrease junk mail and catalogs coming to campus.** Work with Mail Services and campus departments to decrease unwanted mail and catalogs. Requires coordination with vendors and campus departments in addition to creating a training program to educate staff on methods for decreasing the receipt of unnecessary mail.

- **Increase sustainable materials options.** Requires identification of sustainable options for materials utilized across campus and coordination with user departments to change to green options.

- **Facilitate Campus outreach.** Requires compilation of departmental purchaser information from multiple sources to allow for a coordinated effort to market green materials options.

- **Decrease use of non-Energy Star equipment.** Requires the performance of a campus-wide survey to determine how many non-Energy Star items are currently being utilized on campus and gathering data re: replacement with Energy Star options. The first effort will focus on copiers, refrigerators, CRTs, and printers.

**Minimum Requirements:**
- Effective communicator
- Strong writing skills
- Personal commitment to sustainability and the environment in your personal practices
- Experience taking personal initiative on a project
- Minimum commitment of one quarter, can continue internship through June 2009
- Minimum commitment of 5 hours/week

**To Apply:**
Submit a **resume and a cover letter** to kathys@icess.ucsb.edu by **September 29th, 2008. Please include in the subject line which internship you are applying for.**

**Relevant Websites:**
Campus Sustainability: www.sustainability.ucsb.edu  
Sustainability Plan Goals: http://sustainability.ucsb.edu/plan/goals.php

**Questions:** Contact Kathy Scheidemen, email kathys@icess.ucsb.edu or phone 805-893-7615.