Notes for Sustainability Working Team Meeting March 29, 2006

In attendance:
Perrin Pellegrin
Rich Kildare
Chuck Haines
Katie Maynard
Scott Mackenzie
Mo Lovegreen

Conference Update:
- Currently, 86 people have signed up for the conference.
- 11 of those people are from UCSB.
- Not many people from FM have signed up yet.
- 5 vendors have sent checks, another 6 vendors said yes but have not yet mailed in checks.
- Conference website
  - Website updates will happen once per week or less until the conference starts. The bulk of development is done. Katie presented a schedule of remaining items.
  - Posting of post-conference information will start before the conference starts. Rich suggested beginning post-conference planning and work one month before the actual conference.

Green Building Update:
- Rec Cen is registered and starting to document the LEED EB program, should be completed by January 2007. Performance period will be from Oct. – Dec.
- The USGBC said Manzanita could be registered as one LEED EB building.
- LEED NC- MSRB LEED NC submittal is about 99.3% complete. Just waiting on a few minor things.
- LEED NC- SRB is going to be using the LEED on-line tool. Perrin is working with Sasaki on the documentation.
- CCR- RMAQ is almost complete with report. SCE sent all account info to RMAQ to verify they had all UCSB accounts accounted for. Ivor has told Perrin that she should be receiving a report in the next few days.

Procurement:
- Janitorial RFP was posted
- Scott is working on carpet specification right now
- O and M has been pushed back to May 2006
- Scott sent out powerpoints for a workshop he is teaching. He would like everyone to look it over and provide feedback.
Proposed Recommendations for Sustainability
  o Katie proposed a scenario for what the Office of Sustainability will look like based on the students’ Lot 38 suggestions.
  o The proposal included:
    o 1 existing full time employee position and 4 new FTEs, including a new Assistant Vice Chancellor position.
    o A dual reporting structure, 1) to AVC of Sustainability, 2) the department the sustainability coordinator is in.
  o The proposal lacked a fiscal/admin position, and housing & student affairs representation.
  o Mo suggested the proposal reflected the final goal and might be some years out. She also suggested we plan/recommend “bridging” scenarios.
  o Perrin brought up the option the group talked about at the last meeting. (See http://sustainability.ucsb.edu/_client/pdf/plan/meetingnotes/060315_SWT.pdf)
    That is, to start with what the campus already has in place. The idea is to modify existing funded job descriptions so that a percentage of their job descriptions are focused on sustainability.
  o Perrin raised questions of funding/creating the positions:
    o Will the AVC Office of Sus. fund the coordinator/manager positions, or will the departments they work in fund the position?
    o When the positions are created, will they be publicly advertised/interviewed for, or appointed?
    o Katie said she’d talk to someone in HR. Mo suggested Steve Carlson.
    o Scott felt that there should be a clear, accessible way for students to get work within the proposed office, with a track to a position, the same way he did.
  o Katie wanted to show the proposal draft she made to the Lot 38 students.

Funding for the Academic Outreach sustainability coordinator position (Katie’s position)
  o Katie is working on getting TGIF passed.
  o Katie requested that Perrin talk to Marc about new funding for the position.
  o Mo felt that the funding needed to be secured in the next month or two.
  o Perrin agreed to bring it up with Marc.

Notes taken by Perrin Pellegrin. Please email Perrin.Pellegrin@dcs.ucsb.edu if you feel any of the above information is incomplete or erroneous. Notes to past meetings are available at: http://sustainability.ucsb.edu/plan/meetingnotes/