Sustainability Working Team Meeting
May 24, 2006
Attendees: Perrin Pellegrin, Rich Kildare, Mo Lovegreen, Scott Mackenzie, Katie Maynard

Campus Sustainability Plan
- All templates have been received (except for energy) and are posted on the web at: http://sustainability.ucsb.edu/plan/goals/.
- SH and PP are setting up meetings with each group chair to discuss the templates and work on a common format. PP and SH are also meeting with each of the groups department heads.
- PP is asking for the templates to be slightly revised. State a goal followed by the action items and barriers associated with that goal.
- PP also asked for additional items to go in the appendix if necessary.
- If a goal needs an action taken requiring money, state the cost, identify the project and its justification.
  The SWT group said they could get the revised templates to PP by next week.
- PP will send the UCEN completed template to the group as a formatted example.
- Summary for the Campus Sustainability Plan group template - Templates should have a goal stated, followed by action items (or steps) needed to be taken in order to achieve that goal. Any barriers should then be mentioned. Repeat as necessary. If a goal has additional information, such as a separate document, please attach it to the goals and it will be placed in an appendix. If an organization or standard is referenced, provide links for clarification.
- SM would like to make sure that the purchasing language in the campus plan is consistent with his group’s (purchasing) language.

Conference
- The attendee count is approaching 400.
- 13 vendors have paid.
- The conference brochure needs to be completed to have Marc Fisher sign off. The brochure will have information on the recycling program at the UCEN.
- Timberlake will remain as the closing speaker.
- PP will give KM Paul Gritt’s bio.
- Katie is the scholarship contact.
- Katie will have a sign up sheet for jobs at the conference.