

**The Green Initiative Fund Letter of Inquiry**

# YOUR INFORMATION

Project Title:

Name: Title:

Phone: Email:

# PROJECT DESCRIPTION

Give a brief overview of the project and specifically what the funding would be used for. Please be concise (200 words)

# PROJECT NEEDS

Briefly state the problem – why does your audience/community need this program?

# PROJECT GOALS

Provide a bulleted list of project goals

# PROJECT APPROVALS

To your knowledge does the proposed project requires modification or additions to existing campus structures? If yes, have you contacted Design and Construction Services for input and “real cost” estimation? If not, would you like help identifying the appropriate people to contact?

1