

Template Building Occupant Survey

Default Questions

In this survey, we will be using the following definition of the term “sustainability”. This is not meant to be authoritative, but rather as an agreed upon assumptions to ensure consistency. Sustainability aims to "...meet the needs of present generations without jeopardizing the needs of futures generations. A better quality of life for everyone, now and for generations to come. It offers a vision of progress that integrates immediate and longer term needs, local and global needs, and regards social, economic and environmental needs as inseparable and interdependent components of human progress."

(European Commission, 2006).

Please answer the following questions based on your individual practices and behaviors at and/or commuting to UCSB.

1. Please verify which department you are from.

2. What building and floor is your main office?

3. Which of the following best describes you?

- Staff
- Academic Business Officer/Executive Officer
- Administrative Staff
- Graduate/PhD Student
- Tenured Faculty
- Assistant Faculty
- Professor Emeritus
- Research Staff (not faculty or in a degree program)
- Librarian
- Student Worker

Template Building Occupant Survey

Transportation

4. What is your primary mode of transportation to get to UCSB?

- Bike
- Bus
- Carpool
- Vanpool
- Single Occupancy Vehicle
- Skateboard
- Working from home

Other (please specify)

5. If you do not use alternative transportation to get to work, what prevents you from doing so?

6. Would you be interested in working from home more often and able to do that given your job duties?

- Yes
- No

7. Do you currently feel supported by your department to work from home or modify your hours to support your transportation choices?

- Yes
- Somewhat
- No
- I am not interested in working from home/flex hours or haven't pursued this option yet

8. Do you ever use video conferencing to avoid traveling to conferences?

- Often
- Sometimes
- Never
- I wouldn't go to conferences anyways

9. Do you know about the Transportation Alternative Program (TAP)?

- Yes
- No

10. Do you participate in the TAP program?

- Yes
- No

11. What could the university do to better support you to utilize alternative transportation options?

Template Building Occupant Survey

Energy

12. Do you share your office or desk?

- Yes
- No

13. If there is nobody at your desk when you leave, do you turn off your equipment?

- Yes
- No

14. Do you have a task lamp in your office?

Yes

No

15. Do you use your task lamp as an alternative to turning on overhead lighting?

Never

Sometimes

Frequently

I don't have a task lamp and/or I don't have control of the overhead lights

16. If we were to offer you a free task lamp, would you use it instead of using overhead lighting?

I rarely turn on my overhead lighting as is

I already have a task lamp

No

Yes

17. How often do you use natural lighting from windows rather than turning on overhead lights?

Never

Sometimes

Frequently

I don't have windows and/or can't control my overhead lights

18. Do you have a minifridge in your office?

Yes

No

19. Do you have a personal printer (not shared) in your office?

Yes

No

20. If you have a personal printer (not shared) in your office, do you need this for confidentiality reasons?

- Not applicable
- Yes
- No

21. How often do you unplug at least some of your devices when not in use?

	Always	Sometimes	Don't Know	Not Often	Never
Rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

22. When not in use for an extended period of time, what does your computer do?

- Remains on and active
- Goes to a screen saver
- Goes to Sleep Mode
- Goes to Hibernation Mode
- I shut down my computer when not in use

Other (please specify)

23. Have you adjusted your computer screen to reduce the brightness?

- Yes
- No

Template Building Occupant Survey

Purchasing

24. Of the office supplies you submit a purchasing request for (including envelopes, post its, notepads, pens, etc.), how much are made from recyclable materials?

- None
- Some
- Most
- All
- I'm not sure
- I never ask my department/purchasing officer to buy these items

25. When you need electronic devices, do you ask your purchasing officer (or technical staff) in the department for energy star rated products?

- When there are energy star options available
- Sometimes
- No
- I never request the department/my purchasing officer to buy electronic devices

26. In the lunch/break room, which of the following do you use? Check all that apply:

- Towels or rags, instead of paper towels
- Permanent coffee filters
- Mugs and reusable water bottles
- Reusable dishes and cutlery

27. Do you purchase reusable batteries when possible?

- Yes
- No
- I never use batteries at work

Template Building Occupant Survey

Waste and Recycling

28. Do you know which of the following are illegal to throw away in California? Check all that apply:

- Batteries
- Cell Phones
- CDs, DVDs, diskettes
- Ink and Toner Cartridges
- Fluorescent Light Bulbs
- Rechargeable batteries
- Audio and Video Tapes
- PDA's, Pagers, Handheld games, Mp3 players
- Incandescent Light Bulbs
- Computer Monitors
- Computer Towers
- Printers

29. Where is the closest place to your department to recycle electronic waste?

30. What should you do with electronic waste that is too large to fit into the electronic waste recycling bins?

- Set it next to the recycling bins
- Ask my MSO
- Call Central Stores
- Call AS Recycling
- I don't know

31. Which of the following can go in mixed material recycling bins?

- Plastic sandwich bags
- Styrofoam
- Cellophane
- Paper with staples
- Orange peels
- Tissues
- Plastics 3-7
- Plastics 1 and 2
- Glass bottles
- Electronic waste
- Aluminum foil
- Magazines
- An item that contains both plastic and metal parts
- Colored paper
- Laminated paper

32. Which best describes your thoughts on the recycling program in your department? Check all that apply:

- I don't like it
- It doesn't bother me
- I'm confused by it
- It needs small adjustments
- It's great!

33. Who should you contact to recycle fluorescent light bulbs?

- Central Stores
- AS Recycling
- Environmental Health & Safety
- MSO
- I'm not sure

34. Please share any additional comments you have about the recycling and waste management program in your department.

35. Are you interested in having a compost bin available to your department?

Yes

No

Comments

36. If you eat on campus, would you be interested in using a reusable Eco-Clamshell container (a multi-compartment container provided by the campus that you are able to exchange after each use)?

Yes

No

Other (please specify)

Template Building Occupant Survey

Water

37. Do you know who to call to report a dripping sink faucet?

Yes

No

38. Do you report leaks or leaking equipment when you discover them?

Yes

No

Sometimes

I have never noticed a leak

Template Building Occupant Survey

Human Health

39. How often do you eat breakfast and/or lunch at your desk?

- Every day
- 3-4 times a week
- less than 3 times a week
- Never

40. Would you like your department to offer a health and fitness program?

- Yes
- No

41. Please describe how comfortable you are in your work space. Are there any temperature issues, air circulation concerns, etc.

42. Do you need any additional assistance in setting up your office to be ergonomically appropriate for you? If so, please describe your concerns.

43. Do you ever use cleaning products in your office (such as surface cleaners, dish soap, etc)? If so, what products do you buy/use?

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Communication/Training

44. How important do you think it is for your department to address their impact on the environment?

	Very important	Somewhat important	Don't know	Not that important	Not important at all
Rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

45. How important do you think it is for you to take an active role in helping your department to reduce their impact on the environment?

	Very important	Somewhat important	Don't Know	Not that important	Not important at all
Rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

46. Do you currently take an active role in helping your department to reduce their impact on the environment?

- Frequently
- Sometimes
- Rarely
- Never

47. Have you received any training or education regarding environmental sustainability within your department?

- Yes
- No

If so, please describe

48. Would you like to receive additional training on sustainability issues and/or resources available to help you be more sustainable? If so, please describe what you would like to be trained on.

49. Do you have any suggestions for how your department could become more sustainable?

50. What resources/tools/support could the campus provide that would help your department or you to be more sustainable?